

**School Board Meeting Minutes
Griswold Community Schools
Monday, November 21, 2022**

The Board of Education met for its regular meeting on Monday, November 21, 2022 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present: Ryan Askeland, Scott Hansen, Don Smith, Rob Peterson, and Scott Peterson. Absent: Aaron Houser and Erika Kirchhoff. Also present were Superintendent David Henrichs, Business Manager Dan Rold, and Board Secretary Hannah Bierbaum.

- **Reading of Mission Statement:** Board member Smith read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Askeland to approve the agenda with the following changes: move item #7 *Approval of 2022-2023 Board Goals* after item #15 *Discussion On Facilities Walk Through* and to remove item #12 *Consider Approval of Noble Initiative Easement*. Seconded by S. Peterson, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs notified the board that the air vent covers mentioned at the October meeting are no longer under warranty and will cost \$4,635 to be painted. Henrichs also commended Transportation Director Jeb Peck on another successful vehicle inspection report, thanked Bierbaum for her work on the Veterans Day Program and the Elementary staff involved in making the "Donuts with Grownups" event successful.

Kirchhoff joined the meeting at 5:37 p.m.

- **Thank You Card(s)** – Thank you cards from Spanish II and III students for allowing them to go on a field trip and a card from Peggy Hansen for the sympathy flowers in memory of her father.
- **The Month in Review – Administration** – written reports were submitted by Elementary Principal Horton, Secondary Principal Lajko, and Athletic Director Nicklaus.
- **Board Learning Opportunities** – Henrichs provided open enrollment data for area districts along with survey results of students who are open enrolled out of our district. Board discussed survey results.

Houser joined the meeting at 5:47 p.m.

R. Peterson highlighted information learned at recent IASB conference he attended.

- **Consent Agenda:** Motion by Askeland to approve the consent agenda as amended.
 - Minutes of the Regular Meeting October 17, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - *Resignations:* Chase Wallace – Head HS Football Coach, Sue Mortensen – Asst HS Girls Track Coach, and Mike Killinger – MS/HS Physical Education/Health Teacher (*pending suitable replacement*)
 - *New Hires:* Karla Wilson – Asst HS Girls Track Coach, Stephane Meyer – MS/HS Sp. Ed. Paraprofessional, Severin Ritter – Asst HS Wrestling Coach (*pending obtainment of coaching license*)
 - **Gifts, Memorials, Bequests** – \$50 from Lisa Masker for books, \$150 from Houghton State Bank for staff appreciation, \$1,000 from Griswold Optimists for Library books, \$1,000 from the Suzanne McCormick Memorial for books for the book vending machine, and \$825 for elementary field trips from the Donuts for Grownups event.

Seconded by Houser, motion carried all ayes.

- **Old Business**
 - **Board Policies – Second Reading** – Motion by Hansen to approve the Superintendent's recommendation to waive the second reading and approve board policies 401.14, 401.15, 402.2, 408.1, 507.1, 507.2E2, 507.3, 507.4, 507.5, 507.7, 507.8, 507.8R1, 601.2, 602.1, 602.3, 605.1, 605.1R1, 605.2, 605.3, 605.3R1, 605.3E1, 605.3E2, 605.3E3, 605.3E4, 605.4, 605.5, 802.4. Seconded by Kirchhoff, motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.*)

- **New Business**

- **SBRC Application For Increasing Enrollment, Open Enrollment, Out And LEP Instruction Beyond Five Year** – Motion by Hansen to authorize the superintendent to make application to the SBRC for Open Enrollment Out on Fall 2022 Certified Enrollment in the amount of \$153,935.10. Seconded by Kirchhoff, motion carried all ayes.
- **Approval Of Budget Guarantee Resolution** – Motion by S. Peterson to approve the following budget guarantee resolution: “It is resolved, that the Board of Directors of the Griswold Community School District, consistent with Iowa Code Section 257.14 will levy property tax for the fiscal year in order that the district's 2023-2024 regular program district cost will be 101% of the 2022-2023 regular program cost will be increased by the maximum percent difference cost plus any money received under section 257.14 as a budget adjustment for the 2022-2023 minus 2023-2024 regular program cost, whichever is greater.” Seconded by Houser, motion carried all ayes.
- **Consider Approval Of 2023-2024 Corner Conference Agreement** – Motion by Askeland to approve the Corner Conference Agreement for 2023-2024. Seconded by S. Peterson, motion carried all ayes.
- **Consider Establishing A Joint Board Meeting with the Lenox CSD** – Each year the Griswold CSD and Lenox CSD have a joint meeting to discuss the Superintendent contract and sharing agreement. Motion by Askeland to hold a joint board meeting with Lenox CSD on January 18th, 2023 with a backup date of January 25th, 2023 at 6 p.m. at Lenox CSD. Seconded Houser, motion carried all ayes.
- **Consider Approval Of Noble Initiative Easement** – item was removed and will be addressed at the December meeting.
- **Board Policies – First Reading** – First reading of board policies 507.9, 507.9R1, 508.1, 508.2
- **Consider Resolution To Maintain Current Director Districts** – Director Askeland introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Kirchhoff; after due consideration thereof by the Board, the President put the question upon adoption of said Resolution and, the roll being called the following Directors voted: Aye: Houser, S. Peterson, Smith, Kirchhoff, Hansen, R. Peterson, Askeland. Nay: none. Whereupon the President declared said Resolution duly adopted as follows:

A RESOLUTION AFFIRMING THE ELECTION OF DIRECTORS AFTER DISTRICT POPULATION CERTIFICATION

WHEREAS, the Griswold Community School District currently elects three directors at large and four directors as members of and by the electors of four single member director districts as provided by Section 275.12 (2) (e) pursuant to a resolution passed and approved April 16, 2012.

WHEREAS the Board of Griswold Community School District, having received census data and completing School Redistricting Worksheets finds that the manner and method as previously adopted is consistent with Iowa Code and the districts can remain unchanged.

WHEREAS, the Board of Governors, having made careful study of the matter, finds that the method and manner of election shall remain the same as previously adopted.

IT IS THEREFORE HERE BY RESOLVED, by the Board of Directors of the Griswold Community School District as follows:

- 1) As a result of the certification of the population, the method of electing directors shall remain unchanged. The method of electing directors is the election of three directors at large and four directors as members of and by the electors of four single member director districts as provided by Section 275.12 (2) (e)
- 2) The attached director districts as shown on the attached map is to continue as the director districts for the Griswold District.
- 3) The Board Secretary is directed to file a copy of this resolution and attachments with the Area Education Agency as required by Section 275.23A (2).
- 4) The Board Secretary is directed to file a certified copy of this Resolution with the County Commissioner of each county in which a portion of the school district is located, with the Department of Management and with the Office of the Secretary of State, and the State

Commissioner of Elections, accompanied by the director district map, worksheet and certification of population on later than May 15, 2023.

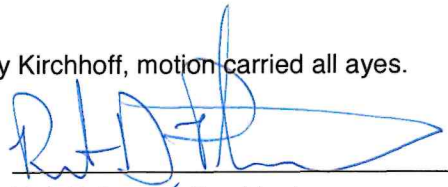
- 5) All prior resolutions in conflict with this resolution are hereby rescinded to the extent of such conflict.

Passed and approved November 21, 2022.

- **Discussion On Facilities Walk Through** – Board discussed holding the annual facilities walk through on December 19, 2022 at 4:30 p.m.
- **Approval Of 2022-2023 Board Goals** – Board discussed potential goals for the 2022-2023 school year. It was determined to effectively gauge progress on their goals and to make a plan on how they will achieve them, a work session of the board will be held. The work session was scheduled for December 5, 2022 at 5:30 p.m. Motion by Hansen to adopt the following Board goals for 2022-2023: *Establishing strategies for attracting, hiring, and retaining quality staff and Develop strategies for reducing our net open enrollment out to no more than negative 50 students in two years.* Seconded by Houser, motion carried all ayes.
- Motion by Askeland to adjourn at 7:01 p.m. Seconded by Kirchhoff, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting December 19, 2022)



Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS
CLAIMS APPROVED
OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Keys	51.25
AMAZON CAPITAL SERVICES	Coffee urn/supplies	1,285.11
ANITA ENGRAVING & AWARDS	Plaque	42.80
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,325.52
ATLANTIC NEWS TELEGRAPH	Ad	75.00
BIERBAUM, HANNAH	Reimbursement	172.07
BREATHTAKING ELEGANCE	Flowers	25.00
CAMBLIN MECHANICAL	Repairs	932.64
CAPPEL'S	Supplies	297.45
CASS HEALTH	Driver physical	100.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	957.00
CITY OF GRISWOLD	Water/sewer	710.23
DEMCO	Supplies	115.25
FIRST NATIONAL BANK	Background checks/supplies/books/membership/travel	3,311.73
FLINN SCIENTIFIC, INC.	Supplies	199.00
FOLLETT CONTENT SOLUTIONS, LLC	Books	259.95
GLENWOOD COMM. SCHOOLS	Apex	9,808.46
GREEN HILLS AEA	Training	705.00
GRISWOLD AMERICAN	Minutes/Claims/Ads/Stamp	445.73
HORTON, NIGEL	Reimbursement	60.00
HVVEE FOOD STORES INC.	Food class supplies/Sympathy flowers	487.68
IOWA HIGH SCHOOL MUSIC ASSOC	Registration	242.75
IOWA DEPARTMENT OF HUMAN SERVICES	Medicaid	1,356.60
IOWA WESTERN COMM COLLEGE	Training	240.00
IWCC	Training	90.00
J.D. WYMAN SERVICE	Service	44.14
J.W. PEPPER & SON, INC.	Music	24.99
KANSAS CITY AUDIO-VISUAL INC.	Document camera	2,296.28
KROON, GINA	Reimbursement	96.40

LAJKO, STEPHANIE	Reimbursement	554.00
LENOX COMM. SCHOOL DISTRICT	Sharing agreement	23,589.51
MCI	Long distance charges	54.98
MEDICAL ENTERPRISES, INC	Annual dues	415.00
METEOR EDUCATION, LLC	Bookshelves	463.40
MID-AMERICAN RESEARCH CHEMICAL	Supplies	700.82
MIDAMERICAN ENERGY	Electricity	7,008.09
MIDWESTDATA	Labor	210.00
NASCO	Supplies	839.01
NELSON, SANDRA	Reimbursement	40.32
SCHOLASTIC BOOK FAIRS - 8	Book fair	1,512.36
SCHOOL NURSE SUPPLY, INC.	Supplies	278.40
SWANK MOVIE LICENSING USA	License	550.00
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	1,179.07
TEACHER DIRECT	Supplies	115.12
TIGER MART	Gas/diesel	8,645.59
TIMBERLINE BILLING SERVICES LLC	Medicaid	181.38
TRUCK CENTER COMPANIES	Parts	868.07
VERIZON WIRELESS	Tablet lines	278.25
WEIRICH WELDING PLUS LLC	Mud flap	201.00
WEST MUSIC	Music	80.26
WESTERN GOVERNORS UNIVERSITY	Tuition	7,850.00
WILSON, HANSON & ASSOCIATES PC	Legal fees	150.00
WYMAN'S CARQUEST	Supplies	317.32

Fund Total: 81,839.98

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AHSTW COMMUNITY SCHOOL DISTRICT	XC ENTRY FEE	77.00
AMAZON CAPITAL SERVICES	SUPPLIES	741.71
ATLANTIC BOTTLING CO	SUPPLIES	127.32
BODY BASICS FITNESS EQUIPMENT	SLED/DUMBBELLS	2,456.55
BRANDT, TONY	OFFICIAL	200.00
BSN	FLAG KITS	882.75
C&A SCALE SERVICE, INC.	CERTIFY WR SCALES	100.00
CLASSIC SPORTSWEAR	BANNER	114.54
COLLINS, DEVIN	OFFICIAL	130.00
CORNER CONFERENCE ACTIVITIES	HS CONF CHOIR ADMISSIONS	572.00
DANNCO INC	UNIFORMS/JERSEYS	5,348.50
DEJAGER, CURTIS	OFFICIAL	130.00
DESTINATION COFFEE & CUISINE	COFFEESHOP SUPPLIES	417.84
ETHEN, CHRIS	OFFICIAL	130.00
FIRST NATIONAL BANK	TRAVEL EXPENSES/NAT'LS/SUPPLIES	1,889.81
FOX, ERIC	OFFICIAL	130.00
HANO'S PRINTING PLACE	AWARDS/CERTIFICATES	29.50
HUNTER, JOE	OFFICIAL	130.00
HYVEE FOOD STORES INC.	SUPPLIES	142.12
JOSTEN'S	BALANCE DUE	2,269.00
JUST FOR KIX	POMS/DANCE	373.66
KRUSE, SEAN	OFFICIAL	130.00
LENOX HIGH SCHOOL	2022 DIST 9 8-MAN FB DUES	35.00
MEYER, JARED	OFFICIAL	130.00
MORTENSEN, RICHARD	OFFICIAL	200.00
NAILOR, DEVIN	OFFICIAL	130.00
ODEY'S INC.	SUPPLIES	2,884.68
ROSSELL, JODY	ISTATVBALL	69.99
TAYLOR, BRYCE	OFFICIAL	130.00

VAUGHN, JEROME	OFFICIAL	130.00
WEISSMAN	DANCE OUTFITS	779.60

Fund Total: 21,011.57

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON KIA	Van	50,199.00
BANK IOWA	Van	44,000.00
GREAT AMERICA FINANCIAL SVCS	Postage machine lease	125.00
GRISWOLD COMMUNICATIONS	Telephone lease	1,648.23
H2I GROUP	MS Gym Floor	63,838.00
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	4,497.44
METHENY CONSTRUCTION	Labor	684.58
ODEY'S INC.	Baseball field project	96,794.92
TRUCK CENTER COMPANIES	Software	1,128.35
UMB BANK, N. A.	Fees	300.00

Fund Total: 263,215.52

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
METHENY CONSTRUCTION	Concrete	6,700.00

Fund Total: 6,700.00

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,880.41
BIMBO BAKERIES USA	Bread products	1,130.90
FIRST NATIONAL BANK	Supplies	70.36
HYVEE FOOD STORES INC.	Food	37.50
LARY, KAY	Reimbursement	8.58
MARTIN BROTHERS	Food/supplies	20,612.67

Fund Total: 24,740.42

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement	1,574.93

Fund Total: 1,574.93

TOTAL EXPENDITURES: 399,082.42